



Health & Safety Policy

Last reviewed: 07/06/23

Barnwood United AFC is committed to providing a safe volunteering, coaching and playing environment for all personnel, including but not limited to, players, coaches, spectators and any related third parties. Responsibility for health and safety ultimately lies with the Chair of Barnwood United AFC, Mr Phil Powell. However, all volunteers, coaches, players and all any club personnel have a legal responsibility, as stated under Section 7 of the Health and Safety at Work Act 1974, to do everything practicable to prevent an accident or injury to themselves and to fellow learners and/or personnel.

The Health & Safety Lead communicates to all coaches and other relevant parties to ensure they are aware of, and acting responsibly within, this policy when operating on behalf of Barnwood United AFC (primarily during training and matches).

Barnwood United AFC aims to promote health and safety, so far as reasonably practicable, by ensuring:

- the provision and maintenance of safe equipment that poses no risk to health
- the provision of relevant information to all personnel, including but not limited to, players, coaches, spectators and any related third parties, including instruction, training and supervision, as is necessary to ensure health and safety
- maintenance of safe environments, including a means of access in a condition that is safe and without risk to health
- progressive identification and assessment of all risk, taking measures to eliminate or control it
- compliance with statutory regulation on health and safety and welfare of players, coaches, spectators and any related third parties
- the health and safety and welfare of vulnerable personnel is addressed through positive action
- all required and appropriately qualified members of personnel are given training to identify and control potentially hazardous situations/environments
- effective measures, such as fire alarms, are in place to deal with emergencies.

This list is not exhaustive and represents general principles followed by Barnwood United AFC in respect of health and safety.

First Aid

The nominated/appointed individuals are (relevant qualifications):	
Health & Safety Lead	James Culley (FAW: First Aid at Work, EFAW: Emergency First Aid at Work & IOSH: Institution of Occupational Safety and Health)

The nominated/appointed individuals are (relevant qualifications):	
Health & Safety Deputy	Dave Sayers (FAW: First Aid at Work)
Club Welfare Officer	Lucy Newton
Emergency Action Planner	Chris Coward
First Aiders	Chris Coward, Craig Salter, Daniel Rosenberg, James Woodcock, Nick Maiolo, Lucy Newton, AJ Surtees (all have completed Introduction to First Aid in Football)

All confirmed nominees are appropriately qualified first-aiders, holding current first-aid certificates. Therefore, one of the first-aiders listed above must be contacted in the event of an incident occurring, to administer any first aid required. It is important that all issues where a first-aider has been involved are recorded in the necessary incident logbook(s) which accompany the first-aid box(es).

Whenever external visitors are present (such as visiting teams), the coach or secretary is responsible for making them aware of who their nominated first-aiders are and where they can be found (a minimum of one first aider is required to be on site during training and matches).

First aid equipment is located at:		
Walls Club	First Aid Boxes	Home changing room locker
		Storage container / lockup on playing field (pitch side during matches)
	Defibrillator	Behind lounge bar
	Stretcher	Home changing room
Coopers Edge	First Aid Boxes	TBC
	Defibrillator	TBC
	Stretcher	TBC

Risk Assessment Procedures

Coaches must ensure that suitable and sufficient control measures are in place to reduce identified risks when they are delivering any component of training. Any information a coach has identified in relation to risk should be shared with/distributed to other members of personnel.

The Health & Safety Lead and Deputy are required to conduct risk assessments and, as such, have been given the appropriate training and/or will be made aware of what is expected of them in advance.

Prior to conducting a training session, the coach will conduct an informal risk assessment and, where appropriate, record relevant findings in line with the Barnwood United AFC health and safety policy. Where coaches complete a session at a venue they would not normally complete a session, a risk assessment must be conducted in advance, to ensure the health and safety of all present.

A risk assessment template form is included below.

Location:			
Subject/Activity:			
Assessed by:			
Number of participants:		Date:	

HC and Hazard Description	Severity (without control measures)	Risk-control Measures in Place (if none, state none)	Likelihood (with control measures)	Risk
Signed:		Time risk assessment completed:		

Key	
HC	Hazard code (a full description of these codes is given on the next page)
Hazard	Something which has the potential to cause harm
Severity	The degree of harm that the uncontrolled hazard has the potential to cause
Likelihood	The probability that the hazard potential will be realised, taking into account any risk-control measures in place
Risk	The degree of risk (low, medium, high), taking into account severity and likelihood
Irrespective of the risk, where the risk-control measures require personal action or the use of personal protective equipment, such requirements must be clearly stated within relevant documentation and circulated as appropriate.	

HC	Accident Categories
1	Contact with equipment/machinery in motion
2	Contact with a source of heat (eg hot metal surface)
3	Struck by a moving, flying or falling object
4	Striking against a fixed or stationary object
5	Struck by a moving vehicle
6	Trapped by something collapsing
7	Slip, trip or fall on the same level
8	Fall from a height
9	Injury while manual handling
10	Contact with an electrical source or an electrical discharge
11	Exposure to or contact with a harmful substance
12	Injury while using a hand tool
13	Drowning or asphyxiation
14	Injury by an animal
15	Exposure to fire

Severity	Examples
Very low	Scratch, bruise, minor cut – normal activity will be resumed after first-aid treatment; there will be no lost time
Low	Severe cut, sprain, strain, minor burn – normal activity may not be possible immediately after treatment; there may be lost time
Medium	Burn, fracture, minor amputation, temporarily disabling back injury; accident will almost certainly result in lost time and/or major injury
High	Permanent disability, serious amputation (eg loss of a finger)
Very high	One or more fatalities

Likelihood	Meaning
Very unlikely	So unlikely, probably close to zero
Unlikely	Unlikely, though conceivable
Possible	Could occur sometime
Likely	Will occur several times